

MARCH 25, 2014

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Davisson, Schmidt and Staszewski. The minutes of the previous meeting were read and approved.

9:15 A.M. FORMAL ACTION: Resolutions and Motions

The following resolution was presented and on motion adopted.

RESOLUTION #2014-68

WHEREAS, the Clinton County Board of Supervisors has considered all bids for a new equipment trailer for Roadside Management; and

WHEREAS, the bids received are as follows:

|                 |             |
|-----------------|-------------|
| Avalon          | \$10,438.70 |
| Roeder Brothers | \$11,335.00 |
| Felling         | \$14,660.00 |

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the proposal be approved for Roeder Brothers in the amount of \$11,335.00 as recommended by the Clinton County Roadside Manager Andy Friederichsen.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said proposal on behalf of Clinton County, Iowa.

Roll Call:  
Staszewski: Yes  
Schmidt: Yes  
Davisson: Yes  
Jill M. Davisson, Chairperson

The following resolution was presented and on motion adopted.

RESOLUTION #2014-69

WHEREAS, the mobile home owned by Connie N. Davis, located at 3355 251<sup>th</sup> St., DeWitt, Iowa 52732, has been deemed uncollectable and that adjustments be made to the Clinton County tax records, a BLL for the 2012 tax year, according to Iowa Code 435.25.

|                          |          |           |          |
|--------------------------|----------|-----------|----------|
| 1976 Terrace mobile home | VIN#5215 | Dist 0230 | -\$94.00 |
|--------------------------|----------|-----------|----------|

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that this County record shall be adjusted and the Clinton County Treasurer shall make said adjustment to the tax records.

Roll Call:  
Staszewski: Yes  
Schmidt: Yes  
Davisson: Yes  
Jill M. Davisson, Chairperson

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS, AND EMPLOYEES

Clinton County Auditor Eric Van Lancker asked the Board of Supervisors to consider a change in the way claims are reviewed by the Board. The Board of Supervisors agreed to start meeting at 9 a.m. for its weekly meeting and will schedule mail and claim review from 9 to 9:15 a.m. for a trial period.

Clinton County Engineer Todd Kinney provided a Secondary Roads winter operations update. He said the roads crew was out 39 times to address winter road conditions. Kinney said there was only one time in the last 14 years they have been out that many times. He said the salt supply is in good shape. He added he will work with the budget director to discuss a budget amendment.

9:32 A.M. Discussion – Roadside Manager Job Description Update / Vehicle Usage

Clinton County Human Resources Manager Lynn Tibbetts said Supervisor Schmidt, Roadside Manager Andy Friederichsen and Kinney met recently to discuss the job description with the move to Secondary Roads Department. They wanted direction from the Board of Supervisors about vehicle usage by the Roadside Manager. Friederichsen is already taxed under IRS rules for taking the vehicle home. Schmidt wondered if it is appropriate during the winter months for him to take the vehicle home. Davisson suggested taking the vehicle home April 1 to November 1 with the exception of when he fills in for the road foreman to check roads. Tibbetts said the job would remain salaried as a department head and still have oversight of the Roadside Management budget.

9:43 A.M. Board of Supervisors Committee / Subcommittee Updates

Schmidt provided an update of the Eastern Iowa MH/DS Region. He shared copies of the region’s annual service and budget plan as well as the region’s policies and procedures manual. He said the region will start meeting monthly.

Schmidt also updated the CCJCC hiring process, with four candidates being interviewed. He hopes the position will be filled before July 1.

Davisson reported the Board of Supervisors should invite the engineer of the Elvira wastewater system to provide a presentation to the Board of Supervisors in April.

Staszewski reported he attended the Emergency Management incident command system training program last night in Lost Nation and encouraged the other board members to attend the upcoming trainings next week.

10:23 A.M. Board of Supervisors Administrative Assistant and Board Secretary Office Updates

The Board of Supervisors and staff considered extending hours for gun permit card administration. It was decided the new hours will be Tuesday through Friday.

The Board of Supervisors adjourned to meet on Monday, March 31, 2014.

Eric Van Lancker, County Auditor

Jill M. Davisson, Chairperson

-APPROVED-

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County Auditor

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Chairperson